



DEAL & DEALS
(PVT)LTD

Corona Virus Prevention Guide for Schools and Offices

The Three Basic steps for Prevention:

1. Avoid Unnecessary Excursions and Gatherings.



2. Wash Your Hands Consistently after
Every 15-20 minutes.



3. Cover Your Face with a Mask.



What are the Symptoms of Corona Virus?

Reported illnesses have ranged from mild symptoms to severe illness and death for confirmed cases of coronavirus disease (COVID-19).

The following symptoms may appear after exposure and can take **2-14 days**.



- Fever



- Shortness of breath



- Cough



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How Should Schools Respond to this Corona Virus Outbreak?

Schools must implement short-term closure procedures regardless of community spread if an infected person has been in a school building. If this happens, we recommend the following procedures regardless of the level of community spread:

1. Coordinate with local health officials.
2. Dismiss students and most staff for 2-5 days, allowing them to visit the hospital in case of any kind of sickness.
3. Communicate with staff, parents, and students.
4. Clean and disinfect the school thoroughly.
5. Make decisions about extending the school dismissal.
6. During school dismissals (after cleaning and disinfection), childcare programs and schools may stay open for staff members (unless ill) while students stay home.
7. Keeping facilities open:
 - a) Allows teachers to develop and deliver lessons and materials remotely, thus maintaining continuity of teaching and learning;
 - b) Allow other staff members to continue to provide services and help with additional response efforts. Decisions on which, if any, staff should be allowed in the school should be made in collaboration with local health officials.



How Should Offices Respond to Corona Virus?

The following prevention guidance can help prevent workplace exposures to Corona Virus in office settings.

1. Actively encourage sick employees to stay home
2. Separate sick employees:
3. Emphasize staying home when sick, respiratory etiquette and hand hygiene by all employees.
4. Perform routine environmental cleaning.
5. Advise employees before traveling to take certain steps.
6. Allow Employees to work remotely.

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